

Evidence of Identity Document Requirements

Evidence of Identity (EOI)

We require proof of your identity before you can access online education sector services.

Generally you will need to provide proof of who you are (e.g. your birth certificate or passport) and some other document (such as an electricity bill) which provides supporting evidence of your personal details.

Your Authoriser or Delegated Authoriser must confirm they have seen the original of both your identification documents (Part 3 of the application forms).

You can use a combination of identification documents, for example:

One of the following:

- NZ Passport
- Overseas passport
- NZ Emergency Travel Document
- NZ Refugee Travel Document
- NZ Certificate of Identity (Passports Act 1992)
- NZ Certificate of Identity (Immigration Act 1987)
- NZ Firearms Licence / Firearms Dealer's Licence
- NZ Birth Certificate
- NZ Citizenship Certificate



One of the following:

- International Driving Permit
- NZ Driver Licence
- Confirmation of Permit Status
- Community Services Card
- Electoral Roll Record
- Student identity card
- Employee identity card
- 18+ Card (must be current)
- A recent utility bill (e.g. power bill, phone bill)
- Teacher's Registration (i.e. practising certificate)

If any of your documents includes a name that you have changed (e.g. by marriage or deed poll) please also include one of the following as certification of that change:

- NZ Marriage Certificate
- NZ Civil Union Certificate
- Change of Name by Statutory Declaration
- Change of Name by Deed Poll
- New Zealand divorce papers
- Certificate of Annulment.